

Minutes of Cusop Village Hall Annual General Meeting

held at the village hall on 25th January 2019

The meeting opened at 7.10pm.

Present:

Trustees: Neville Jones, Katja Jones, Kate Hainge, Jim Wesley, Helen Fowle, John Wilks.

Public: Margaret Wesley, Penny Winter, Cherry Keylock, Sue Roberts-Hamer, Paul Graves, June Graves, Ainsleigh Rice, John Price.

1. Apologies:

Mark Hainge, The Revd. Luci Morris, Sue Hodgetts, Philip Gilbert, Caroline Hafner, Celia Cundale, Alison Matthews, Laurence Matthews. Philip Gilbert

2. Minutes of last AGM (6th December 2017):

Agreed as correct.

3. Matters Arising: All matters had been addressed by the management committee in 2018.

4. Chairman's Report: Our hall has had another successful year with a high percentage of use, much of which is on a regular weekly basis. The Events Committee consists of Sandra Sheldon, Jim Wesley, Alison Matthews, Celia Sloan and Helen Fowle. Thanks and well done to all. Particular thanks to Jim for rearranging the storage of chairs and tables and installing new shelving.

Risk Assessment and Data Protection policies have been updated.

Slabs have been relaid in the marquee area.

Wi-Fi and the BT landline have been cancelled due to lack of use, saving £500 per year.

A request from Hay Festival for car parking has been turned down.

Our thanks to Ainsleigh Rice for pruning the fruit trees each year. Ground maintenance continues to be done mainly by Idris Illingsworth but help will always be appreciated. We wish Idris's wife, Ruth, well after recovering from serious illness.

The hall is being professionally cleaned on a weekly basis and there is a daily check for doors left unlocked, lights left on, crockery and chairs not put away and a weekly test of the fire alarm system. PAT testing has been carried out on all electrical equipment.

Footpath lights have still not been installed satisfactorily.

Bookings Secretary: Our thanks to Margaret Wesley for filling this most important role.

The Hall Management Committee (Trustees) are Kate Hainge (secretary), Katja Jones (Treasurer), Helen Fowle, Philip Gilbert, Jim Wesley, John Wilks and myself (Chairman). The trustees are willing to continue if the meeting so wishes.

Questions from the floor: The rationale for originally offering WiFi provision and then withdrawing it was raised: the U3A music group had used the hall's WiFi in the past and now had to download music in advance of their meetings and bring it with them. It was explained that take-up had been much lower than expected, possibly because these days many hall-users have a mobile data-allowance on their phones.

5. Treasurer's Report. Katja Jones presented the Treasurer's Report (copy attached). Current balance at Barclays, £2805.42. Yorkshire £7825.89. The current account had been moved to Barclays in 2018. Two late payments not shown on the accounts: Insurance £606 and grounds maintenance from March 2017 to 1 Oct 2018 £532.50. The committee voiced their thanks to David Jones for once again auditing the accounts free of charge.

Questions from the floor: It was explained that the McAfee subscription protects the hall's laptop, which is where

the bookings diary is kept.

6. Events Committee Report: (last year's numbers in brackets)

4 (8) events have been put on this year; 1 (2) quizzes, 1 (1) walks, a New Year's Eve lunch and a Grand National sweepstake. We created a surplus of £209.32 (£328.94) despite subsidising one event. The committee now comprises Alison Matthews, Celia Sloan, Sandra Sheldon and Jim Wesley. Helen Fowle is still with the committee but otherwise engaged. Paul Graves kindly paints the notice boards.

20 th Oct Walk	9.05
18 th Nov Quiz	22.01
31 st Dec New Year's Eve lunch	-169.25
14 th Apr Grand National Sweepstake	31.60
Table Tennis	209.31

Events since end of Aug 2018: none.

7. Bookings Secretary Report: (last year's numbers in brackets)

During the last financial year the amount of revenue generated from the hire of the hall was £7303.00 (6184.00). If we include £315.90 (297.70) from table tennis = £7618.90 (6481.70) an increase over last year of £1137.20 (885.55) Donations of £6.05 (23) were received. (£1.05 from overpayments, £5 Festival parking)

265 (270) mornings, 212 (181) afternoons and 188 (192) evenings giving over 60% useage.

The rate for commercial sale of goods/services will be going up to £15 per session with effect from April 1st.

Questions from the floor: It was anticipated that the price rise to £15 for commercial services would bring in approx. £1000 of extra revenue.

8. Election of the Management Committee.

Sue Roberts-Hamer proposed that the Management Committee be re-elected. Seconded by Paul Graves. Agreed unanimously.

9. Any Other Business.

The chairman advised that a slim plastic strip would be fixed to the wall to mitigate the unsightly damage caused by chairs and tables knocking the paintwork. The permeable surface at the top half of the carpark is now compacted and in heavy rains the water flows down the hill and into the ground storm drain at the front of the hall. Despite regular clearing of the drain, there is a risk of floodwater getting into the hall and the committee believe the best solution would be to dig out a concrete channel and soakaway part way up the hill in 2019. The committee would also be applying for section 106 money from the Bookers Edge development to install a Boules Court at the hall, and outdoor keep-fit equipment. There was a suggestion from the floor that the committee explore the insurance implications in providing keep-fit equipment. In response to a question about a designated fund or budget for maintenance; the chairman explained that the committee would be obtaining quotes for the proposed work, but had a policy of ring-fencing one year's income in reserve. There was a suggestion from the floor that if access to the keep-fit equipment were to be available without booking then there should be a donations box. Another user suggested that the overhead projector be permanently fixed to the ceiling and the committee undertook to look into this. The committee acknowledged the need to repair the marquee and would sort this out as a priority. St Mary's church are keen to start a parent/toddler drop-in group and asked to be informed if a regular morning slot became available. Jim Wesley explained that Neville had decided to stand down as Chairman of the village hall committee after 20 years and proposed a vote of thanks, which was warmly supported by all present.

The meeting closed at 8pm.